

2024-2025 Course Selection

Instructions and Resources

Course selection opens in SKYWARD on **January 16th** and closes on **January 29th**. Please make sure that you have selected your courses for the 2024-2025 school year in Skyward by **January 29th**.

Students will have the opportunity to review their course selections and transcripts with their counselor individually after the course selection window closes, and courses may be updated to make sure that students fulfill all graduation requirements at that time.

Online Course Selection Instructions

STEP 1: Log on to Skyward Student Access. Contact your current campus registrar if you need assistance with your login information.

STEP 2: On the right-hand side, you will see Course Requests now open click on "View Requests for 2024-2025". The following screen lists available courses for your child's grade level. From this screen, click on "Update Requests".

STEP 3: To select the courses you would like for the 2024-2025 school year, **highlight** each individual course and click "Add Course". You will need to Scroll down to view all classes. Once you have added the course, it will appear in the box to the right labeled "Course(s) Requested". You will need to repeat this process for every course you select.

HINT: If you use the **COURSE CODE** from the Course Reference Sheets, it is easier to find a specific class.

Please review the list and ensure that your child has the following core courses. Please reference the course catalog.

- 1 English Class (Honors, AP, On Level)
- 1 Math Class (Honors, AP, On Level)
- 1 Science Class (Honors, AP, On Level)
- 1 Social Studies (Honors, AP, On Level)

Once you have picked your core courses, you must choose electives. You will need to request 8 total credits.

Please refer to your graduation requirements to make sure you choose electives to satisfy all state requirements. Graduation requirements can be found in the course catalog.

- Fine Arts (minimum 1 credit over 4 years of high school)
- World Language (minimum 2 credits of the same language)
- PE/Athletics (minimum 1 credit over 4 years of high school)
- Electives (minimum 6 credits over 4 years of high school)

Remember to use the scroll bar to view all choices.

Courses are selected by semester, so make sure to add both the A=semester 1 and B=semester 2 for each course. If you choose a course that does not have an A and B semester, you must choose "2" different semester (.5) electives to equal a full credit.

Once completed, you should see **8 different courses**. The total number of "Requested/Scheduled" will be more than the 8 total "Credits".

STEP 4: In the event you choose a course by mistake, then highlight the course under the "Selected Course" tab and click "Remove Course."

STEP: 5 To Choose "Alternate Courses," click on the tab titled "Request Alternates." These are for elective courses only. Please do not select core classes in this area. The procedure for selecting elective courses will be the same as core classes; however, be aware that the first alternate elective course you select is considered your child's first choice or priority. In the event you would like to change the alternate elective priority level, you may highlight the elective course you want as your first priority and click on "Arrow" to move up.
Keep in mind that if you choose a .5 elective credit, you need to choose another .5 elective to equal 1 full credit.
Please choose 3 full credits worth of alternate courses.

Note: *The system will schedule courses using those choices listed in the courses requested box on the "Update Request" tab. In the event one of the elective classes chosen is full, we will then look to your child's alternate courses to complete their schedule.*

****You should now have chosen 11 classes. 8 first-priority classes and 3 alternate courses.**

(You will only have 7 first priority classes if you are going into 10th-12th grade and are in a sport)

STEP: 6 Congratulations! You have now completed the 2024-2025 course selection process and may log off of the system.
NOTE: You will NOT be notified that this process is complete; there is no save feature.

The online course selection will remain open for changes/updates until Monday, January 29th.

The following resources are available to help you complete your course selections.

VIDEO: How to Select Courses in SKYWARD: <https://youtu.be/ddWmSeK3gyY>

Click [HERE](#) for written instructions for selecting courses in SKYWARD.

Click [HERE](#) for the Course Reference sheets for each grade level.

Click [HERE](#) for the CTE Program Qualification Form

- This form is required for all practicum, work-based learning courses, and some courses that require time outside of the classroom offered at Prosper ISD CTE. Most of these courses require complete prerequisite courses. Students are responsible for any prerequisite courses in their chosen program of study. The PISD High School course catalog contains information about grade level, credits, course descriptions, prerequisite courses, and if the course has fees associated with certifications, materials, and supplies. Because of site limitations and program seat availability, simply selecting the course and filling out the form does not guarantee actual enrollment in the desired course(s) for the upcoming school year. This form must be completed in its entirety.

Click [HERE](#) for Advanced Academic Guidelines

Click [HERE](#) for the Prosper ISD Course Guide

Click [HERE](#) for the PISD Course and Program Information Website

Please check the Dual Credit page for your high school for the most current information on Dual Credit.

- [PHS](#)
- [RHHS](#)
- [WGHS](#)

Click [HERE](#) for Course Selection FAQs (Frequently Asked Questions)